From: <u>Lindsay, Jane</u>
To: <u>Truong, Vinh</u>

Subject: FW: [WARNING: SPF validation failed] Washington Plaza Confirmation Letter for Alexandra Dapolito Dunn

Date: Monday, February 05, 2018 11:01:01 AM

FOURTH TIME A CHARM!

=)

From: reservations@washingtonplazahotel.com [mailto:reservations@washingtonplazahotel.com]

Sent: Monday, February 05, 2018 10:57 AM **To:** Lindsay, Jane < lindsay, jane@epa.gov>

Subject: [WARNING: SPF validation failed] Washington Plaza Confirmation Letter for Alexandra

Dapolito Dunn

WASHINGTON PLAZA HOTEL
10 Thomas Circle NW, Washington, DC 20005
202-842-1300 / 800-424-1140
www.WashingtonPlazaHotel.com

February 5, 2018

Dear Alexandra Dapolito Dunn,

Thank you for choosing the Washington Plaza Hotel for your stay in Washington, DC. Your reservation is confirmed.

Confirmation #: (b) (6)

Name on Reservation: Alexandra Dapolito Dunn

Arrival Date: February 7, 2018 Departure Date: February 8, 2018 Nightly Room Rate: US\$\$159.00

Please read the following information:

Sales tax of 14.8% will be added to the room rate.

Check-in time is 3pm, and check-out time is 12noon.

If there is any need to cancel, or to change your arrival date to a later date, the latest to do so without penalty is 3pm Eastern Time, 72 hours before arrival. In the event that a guest fails to check-in on day of arrival, a non-refundable charge of one night's room and tax will be charged to the credit card on file and the balance of the reservation will be cancelled. All departures prior to the date agreed at time of check-in will be subject to one night's room and tax early departure charge.

Reservations must be guaranteed with a credit card or a deposit equal to one night's room and tax.

Children under 17 years of age sharing a room with parents may stay free when using existing bedding. The guest must be at least 18 years of age to check-in.

For more information, please go to our web site at: http://www.washingtonplazahotel.com

Sincerely,

Roberto Arita